

**GREAT BEALINGS**

**COMMUNITY**

**EMERGENCY PLAN**

**&**

**GOOD**

**NEIGHBOURHOOD**

**SCHEME**

***KEEP IN A SAFE PLACE FOR FUTURE REFERENCE***

# **GREAT BEALINGS EMERGENCY PLAN**

## **AIMS & OBJECTIVES**

The aim of the Plan is to give facts and contact points to enable swift action in the event of a community emergency or if a resident requires assistance

The objective is to provide a coordinated approach in an emergency or as we have experienced a pandemic to increase the resilience of the local community and ensure the safety and welfare of residents

Most people help one another in an emergency but residents willing to volunteer assistance in a coordinated way should contact the Emergency Plan Coordinator with details of any particular skills or equipment and their contact details so that a current list can be maintained.

For elderly or vulnerable people neighbour awareness can be critical so please be aware of those around you who may need assistance in times of emergency or prolonged adverse conditions and weather.

## ACTIVATION OF THE EMERGENCY PLAN

In the event of a Community Emergency involving any **immediate threat to life** you should first **dial 999** for the Emergency Services (Police, Fire or Ambulance).

If there is **no immediate threat to life** but you have information likely to help the Emergency Services please **dial 101**.

The information in this Plan is designed to be used by any local resident whenever needed.

For coordinated efforts on a larger scale after appropriate notice to the local authority(s) please contact the Plan Coordinator Steve Condon Tel: 01473-735561; Mobile 07879 400676 or Rob Munn Tel: 07850 414817.

The Plan may also be activated by one of the responding agencies e.g.; the Local Council or the Emergency Services.

Activities by Volunteers named in the Plan will be covered by insurance arranged by Suffolk Coastal District Council when the Plan is activated by them or by the Emergency Services except for the use of motor vehicles which are the responsibility of the user.

*There is a separate Emergency Plan for St Mary's Church a copy of which is attached to this Plan.*

## LIST OF VOLUNTEERS

Anthony Sheppard	The Homestead, Boot Street Tel: 01473 735850 Mob: 07730 309505	Plan Coordinator
John Midwinter	Lower Cottage, Lower Street, Great Bealings Tel: 01473 735622	Well-equipped workshop
Regan Scott	Tel: 01473735308 Email: <a href="mailto:reganjscott@gmail.com">reganjscott@gmail.com</a>	Chainsaw Well-equipped workshop
Rob Munn	Tel: 07850 414817 Email: <a href="mailto:robmunnt@outlook.com">robmunnt@outlook.com</a>	4x4 owner and trained off road driver Chainsaw
Julian Hayward – Smith	The Granary, Great Bealings Tel: 01473 735880 Mob: 07760 024582 Email: <a href="mailto:jhaywood.smith@gmail.com">jhaywood.smith@gmail.com</a>	First Aider Emergency Accommodation Chainsaw
Charles Barrington	The Lodge, Lodge Road Tel: 01473 735684 Email: <a href="mailto:Charles.barrington@ardachy.com">Charles.barrington@ardachy.com</a>	Chainsaw Emergency Accommodation 4x4 Owner Trailer Generator
Paul Norris	The Boot, Boot Street Tel: 01473 738572 Mob: 07957 470175	Building and Property skills 4x4 owner
Steve Condon	Herondyke, Lower Street, Mob: 07879 400676	4 x 4 owner
Mark Ward	Rapid Relief Team Tel: 01473 636460 Mob: 07848 453137	Field Kitchen Emergency bedding etc
NOTE:-	The use of chainsaws by volunteers is at their own risk. The competency of any volunteer is not warranted.	

## EMERGENCY SHELTER

Emergency Shelter including overnight accommodation can be arranged at the Village Hall for people unable to access their own homes.

Contact the Coordinator Stephen Condon Tel. 01473 735561 or mobile 07879 400676 or the Village Hall Chairman Peter Prentice Tel: 07909 595221 email: [prentice948@btinternet.com](mailto:prentice948@btinternet.com) or Secretary Margaret Wilson Tel. 07500 210254 email: [margaret.wilson4@btinternet.com](mailto:margaret.wilson4@btinternet.com) for Hall access and arrangements.

The full address of the VH is The Street, Lt Bealings, IP13 6LH.

Emergency bedding and food provision are available from the Rapid Relief Team contact Mark Ward Tel 01473 636460 Mobile 07848 453137; email: [markward@bradleys-uk.com](mailto:markward@bradleys-uk.com)

Bed and Breakfast accommodation can be obtained in the village from:-

The Granary, Bealings Hall, Hall Farm Road Contact Julian or Leah Haywood Smith  
Phone: 01473 735880  
Mobile 07841 001690

In addition, there are also several B&B places in the surrounding area and Woodbridge.

Check on your website search engine or [Airbnb.co.uk](https://www.airbnb.co.uk).

- **LIST OF COMMUNITY ORGANISATIONS THAT CAN HELP**

- Police – Safer Neighbourhood Team Tel; 101  
General assistance website: <https://www.suffolk.police.uk/advice>  
To report or contact, website <http://www.suffolk.police.uk/contact-us>  
To report something anonymously  
Phone: Crimestoppers on 0800 555 111 or visit [www.crimestoppers-uk.org](http://www.crimestoppers-uk.org)  
For immediate attention call 999
- Suffolk County Council  
Website: [www.suffolk.gov.uk](http://www.suffolk.gov.uk)
- Rapid Relief Team (contact Mark Ward) Tel; 01473 636460
- Suffolk Family Carers  
Phone: 01473 835477  
Email: [hello@suffolkfamilycarers.org](mailto:hello@suffolkfamilycarers.org)  
Website: [www.suffolkfamilycarers.org](http://www.suffolkfamilycarers.org)
- Suffolk County Council Social Care – Adult & Children - Emergency Duty Service:  
Phone: 0808 800 4005 (24 hrs)
- British Red Cross  
Phone: 01394 385877  
Website: [www.redcross.org.uk](http://www.redcross.org.uk)
- Suffolk County Council – Emergency Planning Officer  
Phone: 01473 263610 or mobile 07920 139339  
Email: [SuffolkResilienceForum@suffolk.gov.uk](mailto:SuffolkResilienceForum@suffolk.gov.uk)  
Website: [www.suffolkresilience.com](http://www.suffolkresilience.com)
- Free National Phone number for reporting electricity failures (*regardless of supplier*)  
Phone; **105**
- Road closure or diversion signage  
Contact Police Phone 101
- Contact Suffolk County Council Highways Dept Phone 03456 066171
- Animal Emergency Recovery  
Contact RSPCA Phone 0300 999 7321. Nearest Animal Centre 2 Mill Lane,  
Martlesham.
- Drainage and ditch clearance  
Contact Environment Agency Phone 03708 506506

## FOR LOCAL BUSINESSES

- Business Continuity Planning assistance available see [www.suffolkresilience.com](http://www.suffolkresilience.com)
- Police Connect is a free messaging service for businesses providing information on emergency alerts, crimes etc. Register at [www.suffolk.police.uk/policeconnect](http://www.suffolk.police.uk/policeconnect)

## USEFUL LOCAL CONTACTS & ORGANISATIONS

- Rector: Father Nigel Prior  
Phone: 01394 460329 (*Day off: Friday*)  
Email: [rector@stmaryswoodbridge.org](mailto:rector@stmaryswoodbridge.org)
- Assistant Curate: Revd Andy Todd.  
Phone: 01394 610424 (*Day off Wednesday*)  
Email: [andyjtodd@aol.com](mailto:andyjtodd@aol.com)
- PARISH OFFICE:  
Phone: 01394 388820  
Email: [parish.office@stmaryswoodbridge.org](mailto:parish.office@stmaryswoodbridge.org)
- Benefice Safeguarding Officer: Stephen Cole  
Phone: 01394 387565

NHS  
Phone: 111

- Samaritans  
Phone: 116 123  
Website : [www.Samaritans.org](http://www.Samaritans.org)
- AgeUK  
Phone: 0800 678 1602  
Website: [Ageuk.org.uk](http://Ageuk.org.uk)
- BSEVC support and well-being for over 65s in Suffolk  
Phone: 01284 334516 between 10am and 2pm

**GREAT BEALINGS EMERGENCY PLAN**  
**LOCAL RISK ASSESSMENT**  
**FLOODING**

**RISK ON THE COMMUNITY**

- Flooding of local roads and footpaths
- Access impeded in and out of village and to people's homes and property
- Damage to homes and property
- People displaced/homeless
- Failure of services e.g.; sewerage; electricity etc.
- Crop damage
- Animal displacement e.g., horses, cattle etc.
- Vehicles stranded

**ACTION TO PREPARE**

- Flood warnings
- Road diversion signage
- Home flooding defences including advice and equipment
- Evacuation from flooded or at risk homes - especially older people
- Temporary shelter and food for displaced families
- Alternative animal accommodation
- Drainage construction and ditch clearing

**ACTION PLANS / CONTACTS FOR FLOODING**

**East Suffolk** -Phone **0333 016 2000** / "out of office" emergencies **0800 440 2516**

<https://www.eastsuffolk.gov.uk/community/emergency-planning-and-business-continuity/>

**Suffolk County Council**- Phone **0345 606 6067**

Report a flood - <https://www.suffolk.gov.uk/roads-and-transport/flooding-and-drainage/>

Report a Highways issue - **Emergencies 0345 606 6171** <https://www.suffolk.gov.uk/roads-and-transport/roads-pavements-and-verges/report-a-highways-issue/>

Roadworks in Suffolk - <https://www.suffolk.gov.uk/roads-and-transport/roadworks/roadworks-in-suffolk/> or roadworks.org <https://one.network/>

**EA – Floodline**- Phone **0345 988 1188**

Flood mapping (check map under 'Extent of Flooding' options for coastal & rivers or water surface run off options) <https://flood-warning-information.service.gov.uk/long-term-flood-risk/map>

Sign up for Flood Warnings (either as an individual (Postcode and specific address – recommended option for residents / parish 'circulars' / updates / websites)

Phone: 0345 988 1188

Website <https://www.gov.uk/sign-up-for-flood-warnings/>



The website will state:

**IF** your address within a postcode area does not qualify for registration, use the ‘**sign up for an area**’ option. This is accessed via the website sign up for flooding as above. Click on the ‘[Sign up to get warnings in England](https://www.fws.environment-agency.gov.uk/app/olr/register)’ (<https://www.fws.environment-agency.gov.uk/app/olr/register>). Select ‘home’ & enter your postcode. Your postcode may not qualify for flood warnings so then click on the link ‘[search the nearby area](#)’, select the river area you need and complete registration details to receive **email** alerts etc.

**N.B. Great Bealings Post codes do not qualify, sign up for an area will be:**

**“The River Lark from Clopton to Martlesham”**

#### **Met Office**

Sign up to weather warnings

<https://service.govdelivery.com/accounts/UKMETOFFICE/subscriber/new>

Weather warnings <https://www.metoffice.gov.uk/weather/warnings-and-advice/uk-warnings>

**Anglian Water - Water / Sewerage / Report** Phone **03457 145 145**

<https://www.anglianwater.co.uk/help-and-advice/water-care/priority-services/>

**Essex & Suffolk Water – Emergency Leaks etc** Phone **0800 526 337**

<https://www.eswater.co.uk/priority>

#### **Emergency Shelter**

**Note** In the event of home displacement we have an Emergency Shelter plan in place included in this document for flood and other risks

### **WARNING! – POTENTIAL HEALTH RISK!!!**

**Remember flood water may contain sewage and has risk of contamination to property, footwear and clothing. Do not allow children to play in the floodwater. Walking through floodwater is dangerous due to unseen obstacles and raised manholes etc.**

**GREAT BEALINGS EMERGENCY PLAN**  
**LOCAL RISK ASSESSMENT**  
**FIRE**

**IMPACT ON COMMUNITY**

- Damage to property, crops etc
- Possible evacuation of immediate area to avoid smoke/fumes inhalation
- Damage to underground electricity cable – access restriction

**ACTION PLANS**

- Phone 999
  
- Evacuate premises immediately and assist elderly and young people to vacate area
- Remove animals from areas of smoke
  
- For medical attention in large scale incidents contact St John's Ambulance  
Phone 0303 003 0106  
Email: [ambulance-services@sja.org.uk](mailto:ambulance-services@sja.org.uk)
  
- Inform Insurers as soon as possible who will arrange emergency repairs and temporary accommodation for policyholders
  
- For refreshments to residents in cases of evacuation and for Field Kitchen for the attending Emergency Services personnel;  
Contact Rapid Relief Team Mark Ward Tel: 01473 636460 Mobile 07848 453137

**GREAT BEALINGS EMERGENCY PLAN**  
**LOCAL RISK ASSESSMENT**  
**SNOW/SEVERE FROST**

**IMPACT ON THE COMMUNITY**

- Road closure or access impairment
- Public services disruption
- Utility services disruption
- Burst or leaking water pipes

**ACTION PLANS**

- Ensuring it is safe to do so. Remove snow build up from vulnerable roofs especially glass conservatories
- If local plumbers required, search on Google etc
- For road closure/diversion contact Suffolk County Council Highways Department  
Phone 0345 606 6171
- Inform Insurers of burst pipes or water/snow damage. They can arrange emergency action and repairs.
- For vehicle removal - refer to local garage or AA, RAC, Greenflag if a member
- Remember to assist elderly or vulnerable neighbours in cold weather particularly with heating and food provision.

**GREAT BEALINGS EMERGENCY PLAN**  
**LOCAL RISK ASSESSMENT**  
**GAS MAIN BURST**

**IMPACT ON COMMUNITY**

- Note that there is a high pressure natural gas pipeline running through the village
- Evacuation of surrounding area if leakage occurs
- Fire – actual or high risk
- Vandalism or malfunction at Pumping Station on Hasketon Road causing leak or fire
- Accidental striking with agricultural or construction machinery or in road accident.
- Domestic LPG Gas Tank explosion or fire

**ACTION TO PREPARE**

- Pipeline position is marked at regular intervals on route through village including at road crossings.
- No dig areas in close proximity to pipe line
- No fires near pipeline or pumping station or domestic LPG Gas Tanks

**ACTION PLANS**

- Gas Board Emergency line if gas smell
- Phone: 0800 111 999
  
- Alert Police or Fire Service  
Phone: 999
  
- Evacuate local area as soon as possible
- For road closure or diversion contact Police or Suffolk County Council Highways Department  
Phone: 0345 606 6171
  
- If kitchen services etc required:  
Contact Rapid Relief Team  
Phone Mark Ward: 01473 636460 Mobile 07848 453137.
  
- Use of Village Hall as place of sanctuary, contact the Hall secretary Margaret Wilson  
Phone: 01473-625277 Mobile 07500 210254

**GREAT BEALINGS EMERGENCY PLAN**  
**LOCAL RISK ASSESSMENT**  
**GALE/HIGH WINDS**

**IMPACT ON THE COMMUNITY**

- Damage to property/persons
- Road access impeded by fallen trees or debris
- Power etc. cables damaged and supply services lost

**ACTION PLANS**

- Road blockages Phone Police 101
- Power Cuts Tel: 105 (free call) to report a power cut and for help and advice regardless of who your electricity supplier is.
- Inform your Insurance Company immediately – most insurance policies cover storm damage and Insurers will arrange emergency repairs.
- Property damage – emergency repairs – check for local builders etc
- Tree or debris removal from the highway  
Call Suffolk County Council Highways Dept.  
Phone 0345 6066171  
*(who have statutory authority to remove trees from the highway or a public Right of Way).*
- Police will also arrange this Phone 101.

**GREAT BEALINGS EMERGENCY PLAN**  
**LOCAL RISK ASSESSMENT**  
**ROAD ACCIDENT / MAJOR INCIDENT**

**IMPACT ON COMMUNITY**

- Road closure or access impairment
- Injury to persons or animals, livestock
- Property damage
- Chemical, oil or gas leakage from delivery vehicle
- Fire/explosion
- Loss of utility services

**ACTION PLANS**

- In emergency ring 999 for Ambulance, Police or Fire Services
- For road closure and/or diversion  
contact Suffolk County Council Highways Dept.  
Phone: 0345 606 6171

***Remember you are obliged to report a road accident if any injury occurs/results.***

**ST MARY'S CHURCH GREAT BEALINGS – IN THE EVENT OF AN EMERGENCY:**

THE CHURCH IS IN HALL ROAD, GREAT BEALINGS, IP13 6NL

THERE ARE NO NEARBY PUBLIC TELEPHONES

MAIN CONTACT DETAILS:

PRIESTS and PARISH OFFICE:

Rector: Father Nigel Prior – Tel: 01394 460329.

Email: [rector@stmaryswoodbridge](mailto:rector@stmaryswoodbridge).

Day off: Friday

Assistant Curate: Revd Andy Todd. Telephone: 01394 610424

Email: [andyjtodd@aol.com](mailto:andyjtodd@aol.com)

Day off: Wednesday

PARISH OFFICE: 01394 388820 [parish.office@stmaryswoodbridge.org](mailto:parish.office@stmaryswoodbridge.org)

Hours vary – not permanently open

CHURCH WARDEN: Norman Porter, Rill Cottage, Kiln Lane, Great Bealings, IP13 6NJ. Tel: 01473 735565

OTHERS (locking team) WHO CAN GIVE DETAILS OF COMBINATION LOCK FOR CHURCH AND CAR PARK (on opposite side of road in Hasketon Road):

Eric Barnett (Lodge Road): 01473 738803 (Secretary):

Jonathan Keer (Lodge Road): 01473 735220

(nearest) – Julian Haywood Smith (The Granary, Hall Road): 01473 735880:

Benefice Safeguarding Officer: Stephen Cole 01394 387565

ACCESS: there is no vehicular access within 50 meters of the church entrances. There is parking space for a maximum of 3 cars in the front of the toilet/storage block. The path leading down is narrow. The exit is dangerous, as it leads out on to a busy road. Emergency access would have to be via the double gate opposite the North porch, (currently unused and barred up) or via the 5 bar gate beyond the church shed. In both instances primary access would have to be from down by the bridge towards Boot Street. Gate is normally locked -it is the property of the Cranworth Estate,

The ELECTRICAL SWITCHBOARD is connected within a cupboard in the vestry – far right-hand side. The Vestry is at the west end of the church, through heavy blue curtains.

There is NO GAS, NO OIL, NO CHURCH TELEPHONE. MAINS WATER is laid on – there is an outside tap on the wall to the right of the North Porch.

MAJOR ITEMS to be cleared in the event of an emergency; two wooden chairs in the sanctuary (but they are chained to the wall). Frontals etc – in boxed cupboard right hand

side of the vestry. Fine linen – cupboard on the left-hand wall of vestry. The parish chest to the right of the altar is ancient.

#### FIRE EXTINGUISHERS:

The two SAFES (in the vestry) are very heavy, made of metal, very difficult to move and probably fireproof.

Most items have *microdot* protection, and *smartwater* is used on the lead on the tower roof. This tower is not easily accessible. The churchwarden has keys giving access to the stone steps/wooden ladders which lead up to the tower from inside. The bells are on the first floor.