

**Minutes of Great Bealings Annual Parish Council Meeting held on Wednesday 21st
May 2025 commencing at 8.40pm at Bealings Village Hall**

Present: Sue Prentice (Chairman) (SP), Caroline Saunders (CS), Regan Scott (RS), Trevor Harris (TH), Rachel Lamb (RL), Colin Hedgley (CH)

In attendance: Mrs Dee Knights, Clerk to the Council (DPK), 5 members of the public

1. Election of Chairman

SP was elected as Chairman, proposed by CH and seconded by CS. SP signed the Declaration of Acceptance.

2. Apologies for Absence

Apologies were accepted from John Carter-Jonas (JCJ)

3. Declarations of Interest

NRI, District Cllr – CH.

4. Declarations of Lobbying and Responses to Lobbying - None

5. Election of Officers:-

Vice Chairman – John Carter-Jonas – proposed by CH, seconded by SP
(elected subject to acceptance at next meeting)

Tree Warden – John Carter-Jonas, proposed by SP, seconded by CH
(elected subject to acceptance at next meeting)

Village Hall Rep – Trevor Harris – proposed by SP, seconded by RS

Environmental Officer (to cover footpaths and rivers) – Regan Scott – proposed by SP, seconded by CH

6. To approve the Minutes from the Meeting held on 3rd March 2025

The minutes were approved and signed

7. Clerk/Councillor Updates – None

8. Public Participation Session – Nil

9. Future of Bealings Community Interest Company

Rob Munn explained that the CIC is not an entity that will exist forever. However, it needs to remain for the time being until decisions are made by SCC and the Environmental Agency in order to obtain grants. SP said that the PC will have to liaise with LtBPC re siting of the culverts. A Sub-Committee of the PC will need to be set up in order for the PC to take ownership of the asset for insurance purposes. Once more information is known, a proposal will have to be drawn up to put to Zurich as to how it might work.

10. Planning Applications:

- (i) **DC/25/1733/FUL – Land at Lodge Road – Change of use of land from agricultural to an enclosed dog exercise field**

The PC **RESOLVED** to support this application

- (ii) **Any other application coming forward** - None
- (iii) **Decision Updates** – no further decisions have been made. DC/25/0547 & 0548 – Bealings House, are still awaiting decision by ESC.

11. Other Planning Matters:

- (i) **Little Bealings Neighbourhood Plan** – Cllrs had no comments to make on this
- (ii) **Quarry** – SP reported that no application has been made yet

12. Village Fete – arrangements are progressing satisfactorily

13. Highways and Footpaths:

- (i) **SAVID/SID** – CH reported that SAVID has no funds available to contribute to a replacement SID for Boot Street, and the Community Partnership have now ceased funding road safety aspects.
- (ii) **Scottish Power works access opposite Waveney Cottage** – in the absence of JCJ, this matter was deferred until the next meeting
- (iii) **Other Highways matters** – RS commented that the road signage on Boot Street is totally inadequate. CH said that SCC have no money for such improvements.
- (iv) **Footpaths - FP12** – is closed at the footbridge, which is severely damaged

13. Environmental Issues

RS has had correspondence with Anglian Water (AW) about high levels of Phosphorus in the River Lark. Monthly tests are carried out by AW on outfall quality but the sewage station GTBEST near Boot Street is not capable of treating Phosphorus. RS will be following up this matter with AW

14. Review of Procedures

The following documents have all been reviewed and were approved and accepted by Cllrs:

- Model Code of Conduct – amended 2022
- Freedom of Information – Model Publication Scheme – amended 2021
- Model Standing Orders – updated 2025
- Risk Assessment – 2018

The Financial Regulations have recently been updated and will be reviewed at the next meeting.

15. Adoption of Sexual and Harassment Policy 2025

It was **RESOLVED** to adopt this policy

16. Finance and Admin**(i) Authorisation of payments**

The following payments were authorised, proposed by CH and seconded by SP:

Payee	Description	Amount £
Mrs D P Knights (dated 28.05.25)	May salary	328.17
HMRC (dated 06.06.25)	May PAYE	82.00
Mrs D P Knights (dated 28.06.25)	June salary	322.80
HMRC (dated 06.07.25)	June PAYE	80.70
Bealings Village Hall Trust	Annual Donation	750.00
Fynn-Lark News	“ “	200.00
Mrs D P Knights	Annual Working from Home Allowance	312.00
Mrs D P Knights	Office Expenses	67.03
SALC	Annual Subscription	177.77
SALC	Training fee - RL	39.60

(ii) Annual Internal Audit Report 2024/25– This was accepted, proposed by RS and seconded by CS

(iii) Annual Governance Statement 2024/25 - This was approved for signature, proposed by CS and seconded by SP.

(iv) Accounting Statements 2024/25 and Certificate of Exemption - The Accounting Statements for 2024/25 and the Certificate of Exemption were approved by Councillors. TH proposed that we accept these and this was seconded by SP. The hard copies of the AGAR forms were signed.

(v) Other Finance and Admin matters

(a) Precept – The complete annual precept of £8,600 has been received

(b) Annual Bank Reconciliation – This was approved and signed

©**Other** - None

18. Correspondence

(i) Fynn Lark News – It is the turn of GtB to produce the lead item for the July magazine. SP will draft an article about water testing

(ii) Rural Services Network membership – the PC will no longer receive the weekly bulletins and the Funding Digest unless we become a member at an annual cost of £52.50 + VAT. Cllrs agreed that these are useful and it was agreed to pay the membership fee

(iii) Grundisburgh Tech – a request has been received for a financial contribution as it is open to residents of GtB. This was declined as there is no provision in the budget for such expenditure and SP commented that they have received funding from the Community Partnership.

19. Date of next meeting: Monday 14th July at 6.30pm

The meeting closed at 9.45pm

Signed

Chairman